

BODDINGTON PARISH COUNCIL MINUTES FROM 1st MAY 2025

MEETING 7PM HELD AT CHELTENHAM FIRE STATION

Chair: Cllr D Lang

Clerk: Mrs M Hinde

E-mail: boddingtonpc@gmail.com

Present: Cllr. D. Lang (Chairman), Cllrs. J Metcalfe, A Walters, L Davenport

Present: Michelle Hinde (Clerk/RFO),

- 01.05.25.1 To elect Chairman and Vice Chairman and Acceptance of Office forms to be signed.**
Cllr Lang was proposed for the role of Chairman by Cllr Metcalfe and seconded by Cllr Walters and it was unanimously agreed.
Cllr Metcalfe was proposed for the role of Vice Chairman by Cllr Walters, seconded by Cllr Davenport and it was unanimously agreed.
Both Cllrs Lang and Metcalfe signed their acceptance of office.
- 01.05.25.2 To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda of the next meeting**
None
- 01.05.25.3 To note apologies for absence**
Apologies received from Cllr Jackson
- 01.05.25.4 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate.**
There were no declarations of interest and the meeting was declared quorate
- 01.05.25.5 To confirm and agree Minutes of the Parish Council Meeting held on 20 February 2025**
The **COUNCIL APPROVED** Minutes of the Parish Council meeting held on 20 February 2025.
- 01.05.25.6 To receive Clerks Report and agree actions**
Clerks report received as per **APPENDIX 1**
- 01.05.25.7 To receive Borough Councillors Report**
None
- 01.05.25.8 To receive County Councillors Report**
None
- 01.05.25.9 Finance, all documents to be circulated prior to the meeting:**
- a) **To approve payment of May 2025 payment list and those paid since last meeting, to note receipts and agree actions**
COUNCIL APPROVED payment list totalling £6.48 as per **APPENDIX 2**
 - b) **To approve bank reconciliation up to 30th April 2024**
COUNCIL APPROVED bank reconciliation up to 30th April as per **APPENDIX 3**
 - c) **To approve budget monitoring report up to 30th April 2024**
COUNCIL APPROVED budget monitoring report up to 30th April 2024 as per **APPENDIX 4**
 - d) **To review bank signatories**
Council reviewed bank signatories and agreed that Cllr Davenport should be added so all councillors can authorise payments
 - e) **To review direct debits**
Council reviewed and approved direct debits as per **APPENDIX 5**
- 01.05.24.10 To receive update on Parish Council procedures and resolve to agree actions:**
- a) **To review subscriptions to other bodies and agree actions**

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COUNCIL REVIEWED AND APPROVED subscriptions to other bodies as per **APPENDIX 6**

- b) To confirm arrangements of insurance cover in respect of all insured risks**
Council confirmed they were happy with the insurance arrangements but requested the Clerk arrange for the new Noticeboard to be added once installed
- c) To approve Parish Council Meeting Dates for 2025/26**
COUNCIL APPROVED Parish Council Meeting Dates as per **APPENDIX 7**

01.05.24.11

To review the following council policies:

- a) Standing Orders**
COUNCIL REVIEWED and agreed no changes required
- b) Complaints Procedure**
COUNCIL REVIEWED and agreed no changes required
- c) Data Protection and Freedom of Information**
COUNCIL REVIEWED and agreed no changes required
- d) Publication Scheme**
COUNCIL REVIEWED and agreed no changes required
- e) Grants and Donations Policy**
COUNCIL REVIEWED and agreed no changes required
- f) Asset Register**
COUNCIL REVIEWED and agreed no changes required however the new noticeboard should be added once installed
- g) Internal Control Procedure**
COUNCIL REVIEWED and agreed no changes required
- h) Training and Development Policy**
COUNCIL REVIEWED and agreed no changes required
Cllr Lang requested that a list of training was circulated to all councillors
- i) Grievance Policy**
COUNCIL REVIEWED and agreed no changes required
- j) Risk Management Policy**
COUNCIL REVIEWED and agreed no changes required
- k) Code of Conduct**
COUNCIL REVIEWED and agreed no changes required

01.05.24.12

To adopt the amendments in the Financial Regulations
COUNCIL AGREED to adopt the new financial regulations

01.05.24.13

To discuss the Unitary Authority model
Cllr Lang provided a explanation to councillors on what he had learnt on the Unitary authority

01.05.24.14

To receive an update on ELMS PARK-Planning Application following the meeting at Uckington Parish Council

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Cllr Lang advised he had attended a council meeting at Uckington to learn about the Elms Park development. He advised the consultation period was ending on 1st May. The development will include Sports facilities, a primary and secondary school, a GP and a community centre. The Perry Orchards will be retained.

The development will consist of 4400 Houses with 1040 on Elms Park, 260 Manor Road, 450 near Gallagher Retail Park being built before Junction 10 completes. Work is expected to start in Spring 2026 and will complete May 2028.

Highways have agreed to look into lights at the Old Spot even though the consultation period had finished. It was confirmed that the Tewkesbury Road widening would begin in May 26. There will be lane closures on Withybridge Lane and the Old Gloucester Road will close for a period of time.

01.05.24.15 To discuss litter in the parish and agree actions

Council **AGREED** not to organise a litter pick due to concerns over responsibilities and health and safety but instead to continue with voluntary litter picks

01.05.24.16 Planning

01.05.24.16a Planning Application Number - 16/02000/OUT

Location - Elms Park Tewkesbury Road Cheltenham Gloucestershire

Description - Outline application for up to 4115 new homes providing a range and choice of mix and tenure, including affordable housing (C3) and elderly persons accommodation (C2/C3 up to 200 units), 24 ha of employment generating uses including 10 ha B1 business park (up to 40,000 sqm), a hotel (C1 up to 200 rooms), and mixed use centres providing retail uses and community facilities (A1 - A5 up to 6,150 sqm, D1/D2 up to 3,000 sqm), a transport hub and public transport inter change, primary and secondary school education (D2), new areas of green infrastructure including areas of play sports hub, woodland planting, allotments and habitat at creation, creation of new means of access onto Tewkesbury Road and Manor Road, new footways and cycleways, and energy and drainage infrastructure.

Council **OBJECTED** as they thought this was unnecessary development if the greenbelt and it would increase the amount of traffic travelling through Boddington

01.05.24.16b Planning Application Number- 25/00304/FUL

Location - Brookside , Tewkesbury Road, Elmstone Hardwicke

Description - Flat roof extension to the rear of the property for a new kitchen/diner. 6 metres by 5.5metres. the flat roof is to wrap around existing protruding kitchen gable end to render all of proposed extension and existing bungalow

COUNCIL had **NO OBJECTION** to this application

01.05.24.17 To Receive an update on footpaths and agree actions

Cllr Lang confirmed that all footpaths were cut back and all styles cut back

01.05.24.18 To discuss Roads and Highways

Cllr Metcalfe advised he expected more traffic to travel through the parish once Coombe hill was closed as it would be used as a cut through.

01.05.24.19 To Receive items for the next meeting agenda

None

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01.05.24.20	Date of Next Meeting 7th August 2025
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Meeting Close: 20:01

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APPENDIX 1

Clerks Report May 2025

Precept

There has been some confusion over the precept as I believed the precept for 2024 25 was £3413 and therefore I thought the agreed precept of £3665 was an increase and not a decrease. The precept was infact £4370.

The agreed budget at the November meeting with using £500 reserves was £3665 and this is what the council have received from TBC and therefore the council is not at any financial risk from this error. The council also has £5849 in reserves.

Build Back Better Grant

This money needs to be spent by September or returned as you only have 12 months to spend it as per terms of the grant

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APPENDIX 2

Financial Report for 01.05.25

Payments made between meetings up to 30.04.25

Details	Amount
GAPTC Subscription	71.13
Clerk Expenses	6.48
Clerk Salary	214.35
Ionos	21.6
Bank Charge	4.25
Clerk Salary	214.35
PATA	37.35
HMRC	142.8
Clerk Salary	214.55
Microsoft 365	84.99
Bank Charge	4.25
Ionos	21.6
Total	1037.7

Receipts Received Since 20.02.25

Tewkesbury Borough Council Precept	3665
Total	3665

Payments to be authorised 01.05.25

Clerk Mileage (Feb Meeting)	6.48
Total	6.48

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APPENDIX 3

**Boddington Parish Council
Bank Reconciliation at 30.04.25**

Details - Parish Council Current Acc.	Receipts	Payments	To be authorised
GAPTC Subscription		71.13	
Clerk Expenses		6.48	
Clerk Salary		214.35	
Ionos		21.6	
Bank Charge		4.25	
Clerk Salary		214.35	
PATA		37.35	
HMRC		142.8	
Clerk Salary		214.55	
Microsoft 365		84.99	
Bank Charge		4.25	
Ionos		21.6	
Ionos		19.2	
Tewkesbury Borough Council	3665.00		
	3665.00	1056.90	0.00

0.00

BANK RECONCILIATION:

Current Acc. Opening balance	6906.38
Plus receipts above	3665.00
	<u>10571.38</u>
Less payments above	1056.90
Closing cash balance	9514.48
Plus payments to be authorised above	0.00
Closing bal. at bank at 30.04.25	9514.48

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APPENDIX 5

Direct Debits and standing orders

Direct Debits Standing Orders

Recipient	Last payment	Frequency	Amount	
IONOS CLOUD LTD. V53496823-61258565	23 April 2025	Monthly	£21.60	Cancel x
ICO ZB584025	04 December 2024		£35.00	Cancel x

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APPENDIX 6

BODDINGTON PARISH COUNCIL

2025/26 SUBSCRIPTIONS

Gloucestershire Association of Parish and Town Councils	£71.13
SLCC	£59.50
Total	130.63

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APPENDIX 7

Boddington Parish Council

Meeting Dates 2025/26

Date	Start Time	Type
07-08-25	19:00	Ordinary Council Meeting
06-11-25	19:00	Ordinary Council Meeting
05-02-26	19:00	Ordinary Council Meeting
07-05-26	19:00	Annual Parish Meeting
07-05-26	Immediately after Annual Parish Meeting	Annual Meeting

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