

BODDINGTON PARISH COUNCIL MINUTES FROM 4 AUGUST 2021 MEETING 7PM HELD AT ST MARY MAGDALENE CHURCH BODDINGTON

Chair: Cllr M Harrison

Clerk: Mrs M Hinde

Tel: 07810642792 E-mail: boddingtonpc@gmail.com

Present: Cllr. M. Harrison (Chairman), Cllrs. R. Hewlett, D. Lang, J Metcalfe, G. Robins

Attendees: Clerk/RFO, M. Hinde

Minute Ref. **Details**

04.08.21.1 The Chairman will formally ask if anyone is intending on recording or filming the meeting.

There were no requests to film or record the meeting.

04.08.21.2 To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda of the next meeting.

There were no comments from the public.

04.08.21.3 To note apologies for absence

None received

04.08.21.4 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate.

No declarations of interest received, and the meeting was declared quorate

04.08.21.5 To confirm and agree Minutes of the Extraordinary Meeting of the Parish Council held on 23 June 2021

Council **APPROVED** the minutes from 23 June 2021

04.08.21.6 To receive an introduction from the new Police Community Support Officer for Boddington

Police Community Support Officer Ben Tylour was unable to attend as he was unwell.

04.08.21.7 To receive Clerks Report and agree actions

Clerk confirmed AGAR had been submitted and confirmation had been received that Boddington Parish Council are exempt from external audit.

The council **AGREED** to cover 50% of the cost of precept and budget setting training (£15) with Staverton Parish Council covering the cost of the other 50%.

04.08.21.8 To receive Borough Councillors Report

None received

04.08.21.9 To receive County Councillors Report

Chris Riley has now left Gloucester County Council and has been replaced by Sally Godwin former Gloucester City highways manager. The planned overnight roadworks will be patching ahead of the surface dressing.

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04.08.21.10 Finance all documents circulated prior to the meeting

04.08.21.10a To approve bank reconciliation and budget monitoring report up to 30th July

Council **APPROVED** the bank reconciliation and budget monitoring report as per APPENDIX 1.

04.08.21.10b To consider and resolve to agree payments list and payment made since last meeting.

Council **APPROVED** payments list as per APPENDIX 2.

04.08.21.11 To receive introduction from Rob Garnham to receive update on Cheltenham West Development.

Rob Garnham advised he set up Mediation in Planning in 2007 and is working to help develop the Severn Trent Land of the Cheltenham West Development. HBD will be working with Cheltenham to develop their land. The Severn Trent Land will be focused on homes and communities. Public exhibitions will be held at the end of September beginning of October.

Jess Holt from St Modwin explained they were a development partner for MLPL. St Modwin will be responsible for procuring product team and gaining planning permission on the land.

Nick Matthews is the planning director at Savilles in Bristol who are a larger planning consultancy. Savilles job is to navigate the planning process. An environmental impact assessment is being carried out on the land looking at impacts of scheme and mitigation. The next step for Savilles is to develop a master plan and to achieve this will need to work closely with Cheltenham Borough Council and HBD.

Questions From Council:

Once Public Consultation has taken place what is the time scale?

A further report on the master plan will be completed at the end of November beginning of December. The planning application will be submitted at the beginning of next year.

What is the time scale for commercial and residential?

For residential building will take 10 years however commercial is more difficult to determine. It will take 1.5 – 2 years to get the planning application through.

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How many new homes will it provide in entirety? What is the percentage split between Cheltenham and Tewkesbury? What will Boddington Parish be confronted with? Will it be of value to new people and the existing residents?

The split of residential properties is currently unknown. The Golden Valley SPD has increased the number of homes from 1100 to 2100. The residential properties will be a mix of 1 or 2 bed apartments and 3 or 4 bed houses.

Rob, Jess and Nick left at 20:07

04.08.21.12 To consider the adoption of the Financial regulations model implemented in 2019 and agree actions.

Council **AGREED** to adopt the Financial regulations model implemented in 2019.

04.08.21.13 To consider adoption of a grants policy and agree actions.

Council **AGREED** to adopt the grants policy

04.08.21.14 To consider adoption of internal control procedure and agree actions.

Council **AGREED** to adopt the internal control procedure with the first to be completed in November 2021 by Cllr Harrison and Cllr Metcalfe

04.08.21.15 To review the Councils risk management policy and agree actions.

The council **AGREED** the risk management policy if the name of clerk and date were updated.

04.08.21.16 To confirm appointment of internal auditor in 2020.

The council **AGREED** to appoint GAPTC as the internal auditor in 2020 via email.

04.08.21.17 To Receive an update of village gates and agree actions

Cllr Harrison confirmed there was no further update on the village gates as he was still awaiting an update on the traffic count completed 6 weeks ago. Cllr Harrison was going to chase this up.

04.08.21.18 To consider proposed alterations to M5 Junction 10 and agree actions

There are no actions the council can take on this.

04.08.21.19 To discuss closure of M5 bridge at Staverton and its impact on traffic through Boddington and agree actions

Cllr Harrison confirmed the Bridge at Staverton will be closed until Spring 2022 and the only advantage to Boddington is that the potholes are being repaired to a better standing than the ones mended 3 or 4 months ago.

04.08.21.20 To discuss Boddington Lane traffic count and road repairs and agree actions

Already discussed.

04.08.21.21 To discuss the following planning applications/appeals made since the last meeting and agree actions:

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04.08.21.21a 21/00877/FUL – Jasmine Cottage Boddington Lane

The council had no objection to this application

04.08.21.22 To Receive items for the next meeting agenda

None received

04.08.21.23 Date of Next Meeting: 3 November 2021 7pm

Meeting Closed – 20:31

Signed _____

Date _____

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APPENDIX 1

Boddington Parish Council Bank Reconciliation at 30.07.2021

Details - Parish Council Current Acc.	Receipts	Payments	To be authorised
Unauthorised Payments		103.19	103.19
Payments made since last meeting:			
Clerk Expenses		12.47	
Clerk Salary		567.87	
GAPTC		174.65	
Website		21.6	
	0.00	879.78	103.19

BANK RECONCILIATION:

Current Acc. Opening balance	13188.00
Plus receipts above	0.00
	13188.00
Less payments above	879.78
Closing cash balance	12308.22
Plus payments to be authorised above	103.19
Closing bal. at bank at 03.05.21	12411.41

Boddington Parish Council Budget Monitoring Report 15.02.21	Budget 2020/21	Budget 2022/21	April	May	June	July	August	September	October	November	December	January	February	March	Accum. payments to date	Bal. of budget remain.
Clerk Salary	1490	1728	142.09	142.09	141.89	283.89									709.96	1015.04
Administration	35	35													0	35
Misc	30	30		12.47											12.47	17.53
PA/KA	110	110													0	110
HW/C	300	300	43.8												43.8	256.4
Training	50	50													0	50
Grass cutting	0	0													0	0
Chairperson Allowance	0	0													0	0
Hifings	180	0													0	0
Insurance	283	240													0	260
Audit	100	100					105								105	0
S137	0	0													0	0
Donations and subs	100	100	60	69.65											129.65	0
Street Furniture	200	200													0	200
Website	100	150				10.8	10.8								21.6	128.4
Planning	100	20													0	20
Elections	0	150													0	150
Total	3250	3230	245.69	224.21	152.69	399.69	0	0	0	0	0	0	0	0	1022.28	2207.72

RECEIPTS																
Interest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Precept		3250	3250	0	0	0	0	0	0	0	0	0	0	0	3250	0
TOTAL INCOME	0	3250	3250	0	0	0	0	0	0	0	0	0	0	0	3250	0

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APPENDIX 2

Payee Name	Description	Amount	Payment Reference	Date Authorised
G Coveney	Website	43.2		
McAfee	2 year subscription	59.99		
TOTAL		103.19		