

# BODDINGTON PARISH COUNCIL MINUTES FROM 1 AUGUST 2024 MEETING 7PM HELD AT CHELTENHAM FIRE STATION

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Chair: Cllr D Lang

Clerk: Mrs M Hinde

E-mail: [boddingtonpc@gmail.com](mailto:boddingtonpc@gmail.com)

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**Present:** Cllr. D. Lang (Chairman), Cllrs. J. Jackson, L Davenport Cllr Mclain arrived 19:03  
Cllr Mclain left 19:20

**Attendees:** Michelle Hinde (Clerk/RFO),

- 01.08.24.1 To note apologies for absence and to confirm the meeting is quorate**  
Cllrs Metcalfe and Walters and Borough Councillor Mark Williams  
The meeting was confirmed as quorate
- 01.08.24.2 To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda of the next meeting**  
None
- 01.08.24.3 To note apologies for absence**  
Duplicate agenda item see agenda item 1
- 01.08.24.4 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate.**  
There were no declarations of interest and the meeting was confirmed as quorate
- 01.08.24.5 To confirm and agree Minutes of the Parish Council Meeting held on 9 May 2024**  
Council **APPROVED** minutes from the Parish Council Meeting held on 9 May 2024
- 01.08.24.6 To receive Clerks Report and agree actions**  
Clerks report was received as per **APPENDIX 1**  
Council decided **AGAINST** changing their emails and website to .gov.uk domain
- 01.08.24.7 To receive Borough Councillors Report**  
None received
- 01.08.24.8 To receive County Councillors Report**  
County Councillors report was received as per **APPENDIX 2**  
Cllr Mclain also confirmed that with the change in government, the housing numbers are now a requirement and not an aspiration.  
Tewkesbury Borough Council have a duty to co-operate and are therefore not defending any planning appeals.

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Cllr Mclain advised that Adam Bunce would be the right person for the Council to talk to regarding the junction 10 development. Council **AGREED** to invite Adam Bunce to their next meeting in November.

**01.08.24.9**

**Finance, all documents to be circulated prior to the meeting:**

**a) To approve payment of August 2024 payment list below and those paid since last meeting, to note receipts and agree actions**

Council **APPROVED** payment list as per **APPENDIX 3** totalling £168.39

**b) To approve bank reconciliation up to 31<sup>st</sup> July 2024**

Council **APPROVED** bank reconciliation up to 31<sup>st</sup> July 2024 as per **APPENDIX 4**

**c) To approve budget monitoring report up to 31<sup>st</sup> July 2024**

Council **APPROVED** budget monitoring report up to 31<sup>st</sup> July 2024 as per **APPENDIX 5**

Clerk Action – setup a forecast on the budget monitoring report for the next meeting

**01.08.24.10**

**To discuss supporting Gloucestershires 20 is plenty campaign**

Council decided against supporting Gloucestershires 20 is plenty campaign at this time

**01.08.24.11**

**To discuss Tewkesbury Borough Council seminar being held on 11<sup>th</sup> September and receive comments/views on the name change**

Council **AGREED** to support the name change to North Gloucestershire Borough Council

**01.08.24.12**

**To discuss the CPR Sessions held by Cllr Jackson**

The Chairman passed on thanks to Cllr Jackson for running the CPR session as residents had found it really useful.

**01.08.24.13**

**To Receive an update on footpaths and agree actions**

Cllr Jackson advised there was nothing to update. Council **AGREED** to add a flyer to the noticeboard with details on how to join the whatsapp group.

Council also **AGREED** to put a note on the website instructing residents to contact Cllr Jackson via her parish council email address if they experience any issues with a public right of way.

**01.08.24.14**

**To discuss Roads and Highways**

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Council **AGREED** to chase up Gloucester County Council ref the missing Barrow sign

- 01.08.24.15 To Receive items for the next meeting agenda**  
Adam Bunce to discuss junction 10 development
- 01.08.24.16 Date of Next Meeting: 7<sup>th</sup> November 2024**

Meeting Close – 19:44

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## **APPENDIX 1**

### **Clerk**

**.gov.uk domain** – attended a meeting and it was advised it was safer to use a .gov.uk was recommended however it was not mandatory. If council did move to .gov.uk for emails it is recommended they move the website over to .gov.uk domain as well.

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## **APPENDIX 2**

As colleagues will appreciate, decisions and announcements by both GCC and TBC were put on hold during the General election purdah period so I'm afraid there's not a lot to add to previous comments. My GCC report (some of which you may have already seen) is copied below.

Re: J10 and Coombe Hill. Just to confirm that over the last quarter

- Coombe Hill Junction – further work on the necessary land assembly including work with developers Vistry to secure changes to the adjacent residential planning permission to enable the Coombe Hill scheme works, HoT for land acquisition being drafted for all necessary property acquisitions.
- The M5 Junction 10 Improvements Scheme has reached a major milestone, following acceptance of the application for development consent by the Planning Inspectorate on behalf of the Secretary of State in January. Continuation of land acquisition as per agreed programme. Early Contractor Involvement (ECI) Contractor, Galliford Try, continue to work on developing value engineering proposals with a view to working towards agreement of a Target Cost for the main works by December 2024, this will enable early instruction of detailed design to support the planned programme for the construction stage commencing in 2025.
- The J10 DCO submission has been accepted by the Planning Inspectorate and has now completed the necessary Section 56 consultation. Relevant representations from the Section 56 process are expected to be published soon and this will inform the upcoming examination which is anticipated to be underway from June to November 2024.
- A Cabinet paper was presented at the March 2024 Cabinet to set out the funding status of the M5 J10 and Housing Infrastructure Fund (HIF) funded schemes, the paper aligned the funding situation with that set out in the DCO funding statement and is in accordance with the strategy to secure funding from developers via Section 106 contributions. During the period January to March 2024 meetings have taken place with relevant authorities and developers regarding the methodology being used to determine the requests for contribution with a view to understanding if the approach needs to be modified in any way.

I have been advised that during the current quarter

- The J10 DCO team are engaging with any relevant representations and progress Statement of Common Ground discussions with key stakeholders including National Highways, Host Authority, Environment Agency and others. The team will also prepare for the upcoming examination stage of the process.
- The ongoing engagement with developers and relevant authorities will need to consider the timescales of both the DCO process and the planned timescales for a number of the large dependent developments proceeding to planning committee. Developers will not be able to progress to Planning Committee unless Section 106 agreements have been reached.

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Full timetable will be confirmed by the Planning Inspectorate (PINS). Anticipated progress with securing options agreements to secure agricultural land required for scheme delivery. Continued work with ECI contractor on Target Cost design.

Earlier this month (10.7) I held meetings seeking an update - it was observed that the change of Government is seeing a potentially significant change in planning approach, so funding for the whole scheme including developer contributions from major land holders like CBC remains under detailed discussion and may have currently unknown implications. (Sorry if that sounds vague - it is – to borrow from others – a known unknown!

Holiday Activity Fund (HAF) activities are being rolled out over the Summer Holiday - for families who are eligible for benefits-related free school meals. This summer, using grant funding, GCC is once again able to extend fun, enriching holiday activities to all children and young people through its Holiday Activities Programme (HAP).

Both the HAF and HAP summer programmes are running across four weeks during the school holidays and families are encouraged to check their local district HAF webpage to see what's happening near them. Activity booking opened at midday on Monday 1 July.

Once again, there are lots of great options to choose from including drama and science workshops, sports and games, art and crafts, music and dance, indoor and outdoor activities, as well as the ever-popular ticketed attractions. More information about the programme is available at: [www.gloucestershire.gov.uk/haf](http://www.gloucestershire.gov.uk/haf).

If they haven't done so already, families are encouraged to:

- Register for the Children's Activities Booking System (CABS) now to make sure they can view the activities which will be available in their district, and select their choices
- Follow their district lead on social media to see what is happening in their area.

Families who require additional support to choose, book or attend HAF activities, can receive support from six HAF Community Connectors, one for each district of Gloucestershire.

We have now had the outturn from 2023/24 budget which has had an underspend of £10 million. This is partly made up of £4.41 million of additional electricity income generated by Javelin Park. From this £4.41 million we are putting an extra £2 million into Highways projects, these are:

- £500k to maintain 8 Find and Fix gangs throughout the year
- £500k for refreshing lining across the network
- £300k to fund Cheltenham Spa access ramp
- £200k for further vegetation (grass and tree) cutting gangs to improve safety on the network
- £200k towards maintaining footways in our town centres

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- £100k increase to the schools safety programme
- £100k to refresh zebra and other crossings across the network
- £100k to deliver the Merrywalks bus station resurfacing

There will also be an allocation of £2.41 million to address some financial risks arising within the current year's budget including, but not limited to, the cost of children's placements, additional expenditure required to support the forthcoming CQC inspection and the introduction of the Procurement Act. The remaining £5.59 million will be put into general reserves.

The ZEBRA 2 joint bid (with operators) to DfT for up to 58 electric buses has been 100% successful. It means just £1.5 million from GCC has released £6 million from DfT and will now release a further £22 million from operators (£29.5 million in total). This is amazing news for Gloucestershire and will mean that 20% of the County's bus fleet will be electric zero emission by 2026.

Our three new Robin services are now all up and running. Tewkesbury's started on 3rd June; South Cotswolds on 10th June, and Berkeley Vale on 17th June. We've had some good early feedback from satisfied residents.

As referenced in previous reports the new discretionary fund for Homes for Ukraine to continue to provide support Ukrainian refugees fleeing from war has now been signed off and is in place.

Work well advanced to procure a new care provider for five care homes where care is delivered by Gloucestershire Care Partnership. GCC own the estate for The Combs (FoD), Rodley House (FoD), Henlow Court (Stroud), Grevill House (Chelt,) and Paternoster (Cots).

No change at this time for Staff and residents.

Market Position Statement(MPS) for Adult Social Care Services 2024.

With consultation and data the evidence is that the growth in the older population and in particular the older age groups within the older population, means that the demand for ASC will grow rapidly in the next 10 years.

Adults of working age with social care needs are not growing significantly in number. However the demand for bed-based nursing and dementia care shows a significant increase and will out strip supply if we do not address the shortfall.

Over the same period the working age population will relatively static, which has an impact on Social care workforce as there will be a need for more but with a limited growth in supply.

GCC have now installed 200 EV chargers across the county towards a target of 1,000.

We recently had a Western Gateway sub-national Transport Body visit to the A417 missing link to review progress with National Highways. Construction is cracking on at pace with major works for preparation completed, including a lot of archaeology, the subject of recent press coverage and an exhibit in Gloucester. <https://cotswoldarchaeology.co.uk/a417-missing-link-unveils-gloucestershires-hidden-treasures/>

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Approved funding for the continued development of plans for the J9/A46 M5 junction improvements and a Mass Rapid Transit scheme. Still several years away so no short term changes.

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## APPENDIX 3

### Financial Report for 01.08.24

#### Payments made between meetings up to 31.07.24

Details	Amount
SLCC	59.5
IONOS	19.2
PATA	31.05
Clerk Salary	204.97
IONOS	19.2
Clerk Salary	205.17
GAPTC SUBS	68.1
Clerk Salary	205.17
IONOS	19.2
Staverton Parish Council	44.49
<b>Total</b>	<b>876.05</b>

#### Receipts Received Since 01.05.24

<b>Total</b>	<b>0</b>

#### Payments to be authorised 01.08.24

Clerk Mileage (Feb and May Meetings)	12.96
Clerk Stationary (Paper, File and Ink Cartridge)	19.63
HMRC	135.8
<b>Total</b>	<b>168.39</b>

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## APPENDIX 4

### Boddington Parish Council Bank Reconciliation at 31.07.24

Details - Parish Council Current Acc.	Receipts	Payments	To be authorised
SLCC		59.5	
IONOS		57.6	
PATA		31.05	
Clerk Salary		615.31	
GAPTC		68.1	
Staverton Parish Council		44.49	
Clerk Mileage (Feb and May Meetings)		12.96	12.96
Clerk Stationary (Paper, File and Ink Cartridge)		19.63	19.63
HMRC		135.8	135.8
	<b>0.00</b>	<b>1044.44</b>	<b>168.39</b>
			<b>0.00</b>

#### BANK RECONCILIATION:

<b>Current Acc. Opening balance</b>	<b>9238.59</b>
Plus receipts above	0.00
	9238.59
Less payments above	1044.44
<b>Closing cash balance</b>	<b>8194.15</b>
Plus payments to be authorised above	168.39
<b>Closing bal. at bank at 31.07.24</b>	<b>8362.54</b>

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## APPENDIX 5

Boddington Parish Council Budget Monitoring Report 30.11.23	Budget 2023/24	Budget 2024/25	April	May	June	July	August	September	October	November	December	January	February	March	Accum. payments to date	Bot. of budget remain.
Clerks Salary	2070	2575	205.17		410.14	205.17									820.48	1754.52
Administration	48	64													0	64
Clerk Expenses	287	321	59.99												59.99	261.01
PATA	113	120			31.05										31.05	88.95
HMRC	393	461													0	461
Training	83	31.89													0	31.89
Grass Cutting		0													0	0
Maintenance	17	18													0	18
Hirings	180	191.34													0	191.34
Insurance	303	298													0	298
Audit	197	191.34													0	191.34
S137	0	0													0	0
Donations and Subs	130	187		59.5	68.1										127.6	59.4
Street Furniture	200	212	658.8			44.49									703.29	431.28
Website	190	199	19.2	19.2	19.2	19.2									76.8	122.2
Planning	0	0													0	0
Elections	157	157													0	157
<b>Total</b>	<b>3250</b>	<b>5026.57</b>	<b>943.16</b>	<b>78.7</b>	<b>528.49</b>	<b>268.86</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1819.21</b>	<b>3613</b>

  

RECEIPTS																
Interest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Precept			4370													0
Other Income			274.5													0
<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>4644.5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4644.5</b>